

## **Privacy Notice to participants of the Research Data Management and Open Science and Aalto Current Research Information System (ACRIS) -related Surveys**

You have been invited to participate in a survey. Participation in the survey is voluntary. You can discontinue your participation at any time. Should you discontinue your participation, you will not be subject to any negative consequences. This privacy notice describes how we use of your survey answers.

### **1. What is the purpose of processing of survey data?**

The surveys conducted by the Open Science and ACRIS Team fall into two categories 1) surveys exploring the state-of-the art of the research data management and open science practices at Aalto University and 2) surveys related to Aalto Current Research Information System (ACRIS). In both cases, the survey results will be used to develop the Research Data Management and Open Science services of Aalto University. The survey results may also be published as internal and external reports, communications and scientific publications. No personal data is used in any decision-making related to the survey participants. Survey is sent to persons who may be relevant respondents to questions about the quality of service or communication needs of Research Data Management and Open Science services or ACRIS.

### **2. How is personal data minimized in the study? Data anonymisation and storage?**

The survey will be conducted anonymously whenever possible. Contact details will be collected if it is necessary for the survey purposes, but they will not be publicly shared. Should there be responses that can be used to identify individuals either directly or indirectly (e.g. open-ended questions), such indirect or direct identifiers will be removed from the survey results prior to data analysis, and subsequently data is anonymised prior to the publishing or storage of the survey results.

### **3. Legal basis for processing of personal data**

The lawful purpose for processing personal data is that processing is necessary for the purposes of the legitimate interests to develop the Research Data Management and Open Science and Research Information Management services of Aalto University.

### **4. Sharing of Personal Data**

No personal data is shared with third parties.

### **5. Transfer of Personal Data to Non-EU/EEA countries**

No personal data is transferred to non-EU/EAA countries.

### **6. The rights of the data subject**

According to the General Data Protection Regulation (GDPR), subjects have the right:

- to obtain information on the processing of their personal data
- of access to their data
- to request rectification of their data
- to request restricting the processing of their data
- to object to the processing of their data
- right to erasure, if the grounds of article 17.1 of GDPR apply and if processing is no longer needed for archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Article 89(1) in so far as the right to erasure is not likely to render impossible or seriously impair the scientific research.

If the purposes for which a controller processes personal data do not or do no longer require the identification of a data subject by the controller, the controller shall not be obliged to maintain, acquire or process additional information in order to identify the data or the data subject for the sole purpose of complying with the GDPR. If the controller cannot identify the data related to a data subject, the rights of access, rectification, objection and erasure shall not apply, except if the data subject provides additional information enabling his or her identification and the identification of the research data that relates to data subject.

To exercise his or her rights, the data subject should contact follow the steps outlined in section 7.

## **7. How to contact us**

The controller is Aalto University.

The contact person for questions related to the survey is Dr. Anne Sunikka ([researchdata@aalto.fi](mailto:researchdata@aalto.fi)), Open Science and ACRIS team of Aalto University.

The research participant must contact Aalto University's data protection officer if they have questions or demands related to the processing of personal data.

Data Protection Officer Sirpa Syrjälä, [dpo@aalto.fi](mailto:dpo@aalto.fi)

In this customer service portal, you can make requests personal data requests based on your rights [Home · Consent Management \(aalto.fi\)](#) .

- a. If the research participant sees that their data has been processed in violation of the General Data Protection Regulation or data protection legislation, the participant has the right to lodge a complaint with the supervisory authority, the Data Protection Ombudsman (see more: [tietosuoja.fi](https://www.tietosuoja.fi)).