**STUDY ABROAD REPORT**

**AALTO UNIVERSITY SCHOOL OF BUSINESS**

**Mikkeli Campus**

**This report is required part of your study abroad. The second part of the Aalto University grant will be paid only after:**

1. **You have submitted this study abroad report (in English) to Annamari Vahvaselkä in word-format. The report will be converted afterwards to pdf-format and placed on M-drive.**
2. **You have completed the online evaluation.**
3. **Your transcript with required amount of credits (equivalent to 30 credits) has arrived from the host university.**

**The report must include the listed information (university, courses, city, accommodation, traveling, health services, free time activities and your recommendations) and an essay. Include to the report all the information that may be useful for other students planning on going to the same university. (You can also give your e-mail address if somebody wants to know more!)**

**The academic instructions on the use of AI are also valid when writing the study abroad report. Check the instructions on Aalto Student Guide:** [Guidance for the use of artificial intelligence in teaching and learning at Aalto University | Aalto University](https://www.aalto.fi/en/services/guidance-for-the-use-of-artificial-intelligence-in-teaching-and-learning-at-aalto-university). As you are reflecting your own experiences in this report, the use of AI should be considered carefully and used only according to the instructions given on the above mentioned page.

**Please fill-in the form electronically and send it by email to Annamari Vahvaselkä (**[**exchange-mikkeli@aalto.fi**](mailto:exchange-mikkeli@aalto.fi)**).**

**The deadlines for the study abroad reports:**

* **Fall exchange period by February 15**
* **Spring exchange period by June 30**

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| **Information Required** | **Provide Required Information Here** |
| **Name of student** |  |
| **Exchange university and country** |  |
| **Semester, year** |  |
| **Information about the university**   * **General information** * **International office and the contact person there** * **Student organization** |  |
| **Information about the courses**   * **Name of the course (also in original language if other than English)** * **Credits** * **Contact hours** * **Course description** * **Your own comments about the course** |  |
| **City**   * **Attractions** * **Places to visit** |  |
| **Accommodation**   * **Organizer** * **Location** * **Price** * **Quality**   **Living costs in general** |  |
| **Traveling**   * **Costs** * **Places** * **Recommendations** |  |
| **Health services** |  |
| **Free time activities**   * **Did the university organize anything for the exchange students?** * **Parties** |  |
| **General recommendations** |  |
| **If you want more information, here is my contact information** |  |

**Write directly to this document 5 pages essay on your experience including educational, cultural and personal development aspects. You can also attach here some pictures from your study abroad period.**