## SCHEDULE FROM PRE-EXAMINATION TOWARDS GRADUATION, DOCTORAL PROGRAMME IN ELECTRICAL ENGINEERING

After each decision, you will also receive instructions for the following step. The decision types/categories are described in more detail in Aalto.fi These times are minimum times, for example summer season and national holidays extend processing times. No decisions are made in July.

Doctoral student	1. Submits the application for pre-examination and permission for public defence				5. Based on the decision, the student makes corrections*		7. Submits the application of the opponent(s), custos and other details of the public defence ***		9. Publishing and printing of the thesis****		11. Public defence		
Doctoral Programme		2. DP office processes the application and DPC makes the decision on sending the manuscript for pre-examination (regular meeting)		4. 1st round: DPC decides on granting the permission for public defence (regular or e- mail meeting)*		6. 2nd round: DPC makes a new decision on granting the permission for public defence (regular or e- mail meeting) OR DPC Chair confirms the decision B**		8. DP office processes the application and DPC decides on nomination of the opponent and on the details for public defence					DPC approves the thesis in a regular meeting and Dean makes decision on granting the degree
Examiners / other			3. Pre- examiners evaluate the thesis manuscript and submit their statements		,					10. Public display 10 days + processing time in the Learning Centre		12. Opponent gives the statement	
Timeline (approximate times)		2 weeks	4 weeks	2 weeks	max. 3 months*	2 weeks**		1 week	2-3 weeks****	2-3 weeks		max. 2 weeks	in the next possible DPC meeting

Recommended timeline: max. 2 months

Reserve about 4-6 months for the whole process

In category B, the student has 6 weeks time to make the corrections and in category C, 3 months. In category D, the process returns to step 3.

Very often, no further corrections are required after the second round, but if there still are corrections required, the process returns to step 5.

<sup>\*</sup> If the decision is in category A, no corrections are required and process moves to step 7.

<sup>\*\*</sup> If the required corrections were minor (category B, permission given as conditional) only DPC Chair will check the corrections. Usually this takes max 1 week.

<sup>\*\*\*</sup> The application can also be submitted simultanously with corrections to the regular meeting. Prepare defence within 2 months from permission.

<sup>\*\*\*\*</sup> You can significantly reduce this time by beginning the publishing process and continuing to certain point beforehand. NB! Do NOT accept the final proof version before the opponent and defence details are confirmed