

Table 1. Bachelor's Thesis Steps and Due Dates

MEETINGS, WORKSHOPS AND OTHER STEPS	BACHELOR'S THESIS PROCESS DOCUMENTS	DUE DATES
Info session 1: Thesis instructions and instructions for choosing a thesis topic (auditorium)		Oct 5, 2023: 12.15-13.00
Info session 2: Information retrieval, key parts of the thesis, research plan and grading rubric, and discussion of choosing a thesis topic (aud)		Oct 23, 2023: 16.15-17.15
Program Director's office hours on campus: choosing a thesis topic (Signup sheet on Director's office door. Office hours in third floor conference room.)		Oct 24, 2023: 13-16 Oct 25, 2023: 10-12 + 13-16 Oct 26, 2023: 10-12 + 13-16 Oct 27, 2023: 10-12
	Indication of Interest Area for Thesis form (by email: studyoffice-mikkeli@aalto.fi)	Oct 30, 2023 at 9.00
Thesis groups and topics announced (aud)		Nov 1, 2023: 12.30-13
Info session 3: Thesis group session and selecting the student group leaders (aud)		Nov 1, 2023: 12.30-13
Individual consultation 1 with supervisor		during Nov 2-17, 2023
Workshop: Literature review/ROUND 1, group 1 (including: Evaluating sources)		Nov 27-30, 2023
Support for stress and time management		available all the time
	Research Plan	Dec 7, 2023 at 9.00
Supervisor comments on Research Plan		Dec 18, 2023
Workshop: Literature review/ROUND 2, groups 2-3 (including: Evaluating sources)		Jan 8-11, 2024
Individual consultation 2 with supervisor		during Jan 12 - Feb 15, 2024
	First draft of Literature Review	Jan 29, 2024 at 9.00
Supervisor comments on Literature Review draft and similarity report		Feb 5, 2024
	Methodology Roadmap and revised Literature Review	Feb 12, 2024 at 9.00
Supervisor comments on Methodology Roadmap and revised Literature Review and review of similarity report + Student performance review		Feb 19, 2024
Individual consultation 3 with supervisor; consultation on methodology and analysis		during Feb 20 - March 20, 2024
Methodology and data analysis mentoring (online)		during Feb 20 - March 20, 2024
	Full draft of Thesis	March 22, 2024 at 9.00
Supervisor comments on full draft of Thesis + review of similarity report		March 23 - April 1, 2024
Info session 4: The final steps of the process (aud)		March 27, 2024 at 12-13
	Final Thesis (supervisor + library copies)	April 15, 2024 by 09.00
	Executive Summary of Thesis or Press Release (Maturity Test)	April 15, 2024 by 09.00
	Presentation slides for thesis seminar	April 17, 2024 by 09.00
Thesis presentation seminar at campus		April 19, 2024 12-16
Grading of the Bachelor's Thesis and Maturity Test + review of similarity report		April 30, 2024