**STUDENT PERFORMANCE REVIEW FORM**

**MIKKELI BACHELOR’S THESIS PROCESS 2022-2023**

This student performance review is due **by February 17, 2023**. The supervisor is asked to rate the criteria below, including possible comments, and send the completed form to 1) the student in question and 2) the study office (studyoffice-mikkeli@aalto.fi).

**Date of evaluation:** Click here to enter text.

**Name of student:** Click here to enter text.

**Performance criteria**

Rate on a scale of 0-5, with 5 being the best or you agree very much with the statement. Click the box below the number you have chosen.

**1. The student has met the deadlines for the thesis process**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **0** | **1** | **2** | **3** | **4** | **5** |
|[ ] [ ] [ ] [ ] [ ] [ ]

Comment (if needed): Click here to enter text.

**2. The work submitted has been of high quality**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **0** | **1** | **2** | **3** | **4** | **5** |
|[ ] [ ] [ ] [ ] [ ] [ ]

Comment (if needed): Click here to enter text.

**3. The student has communicated sufficiently and professionally with the supervisor**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **0** | **1** | **2** | **3** | **4** | **5** |
|[ ] [ ] [ ] [ ] [ ] [ ]

Comment (if needed): Click here to enter text.

**4. The overall participation by the student has been satisfactory (eg at workshops)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **0** | **1** | **2** | **3** | **4** | **5** |
|[ ] [ ] [ ] [ ] [ ] [ ]

Comment (if needed): Click here to enter text.

**Mark the appropriate box to indicate your recommendation for continuing the thesis process:**

Drop out [ ]  Continue the thesis process [ ]

Reasons for the decision: Click here to enter text.

All recommendations for dropping a student from the thesis process will be reviewed by the Manager of Academic Operations. A student who has been recommended to be dropped may email the Manager of Academic Operations to provide an explanation, but it must be sent within seven days of having received the performance review form. In these cases the Program Director makes the final decision on whether to drop the student from the thesis process.