

Aalto University School of Business, Mikkeli Campus will provide the following IT resources for the BScBA Thesis groups:

Facilities and hardware resources

- four Study rooms (2A, 2B, 2C and 3A) with a computer with webcam, microphone/speakers (or headset) for online meetings
- study rooms can be reserved by the students doing their thesis, please use the reservation list for each study room
 - can be used for individual and group meetings
- borrowable devices from IT Support
 - a conference microphone/speaker set for the group meetings
 - video camera and digital voice recorder e.g. for interviews

Collaboration tools for the group/individual meetings

- **Microsoft Office 365 Services (includes OneDrive, Teams, Word, Excel, PowerPoint, etc.) on the work and home devices.** MS Office 365 is accessible any time, any device whether one is working from home or office. Office 365 services can be accessed with an Aalto account.
- **AALTO ZOOM** meetings can be used for meeting virtually, producing a webcast, giving a lecture remotely, and for many other uses.

Webropol - Electronic survey system | Aalto University

- Access to Webropol survey tool takes place with Aalto username and password. Go to address: <http://survey.aalto.fi> and log in with Aalto credentials.

Software licenses for the home computers

Free campus licenses

- see <https://download.aalto.fi>, available licenses include e.g.:
 - IBM SPSS, Statistical analysis software package **including manuals, read at least "IBM SPSS Statistics Brief Guide.pdf"**
 - Mindjet, Mind mapping tool
 - PDF-XChange, best available tool in Aalto to [create PDF/A files](#).
- Aalto User ID required for login

Buy software for home use for reduced price

- see webshop at <https://aalto.onthehub.com>, compare the prices with other resellers
- **use "Single Sign-On"-option to log in with your Aalto user account**

Aalto University Virtual Desktop Infrastructure - <https://vdi.aalto.fi>

You can access an Aalto virtual workstation from your own device from anywhere with VMware Horizon. See the Quick guide here: <https://www.aalto.fi/en/services/vdiaaltofi-how-to-use-aalto-virtual-desktop-infrastructure> . Note: MFA required.

Other IT resources

- **PANOPTO** Panopto is a software and media service that is designed to capture, edit, stream, and share video presentations and recorded lectures.
- Google Drive and Apps, more information [here](#)

IT Support (HW & SW)

- On-site during normal office hours from 8:00 to 16:00 from Monday to Thursday

[Aalto IT Help](#)

- IT instructions and news
- customer service chat