Master's thesis presentation and evaluation process 2022-2023
IN THE DEPARTMENT OF ARCHITECTURE

The academic committee of ARTS (TSAK) has made decision to develop the master's thesis submission and evaluation processes with the following changes.
Master's Thesis Guide **(in Finnish here)**
The process in the Department of Architecture described below is developed according to TSAK decision.

1.
PRESENTATION OF THESIS

Presentation of the thesis before the final submission is mandatory. The presentation is during the third phase of thesis.
After the presentation student finishes the thesis for the final submission.

Student agrees with the supervisor whether the thesis is ready for presentation at least two weeks before the presentation.
Submission of the material for presentation is done according to supervisor's instructions at least one week before presentation.

The majors organize the presentation session and define responsible persons and the academic staff that will participate the presentation.

In the session, student presents the thesis shortly. The presentation is followed by discussion.
The majors define the length, elements and process of the session.

The supervisor of the thesis is present at the presentation. The supervisor can invite the other examiner to the presentation session.
The presentation of thesis is not included to the evaluation criteria.

2.
SUBMISSION OF THE FINAL THESIS

Student must apply for evaluation by submitting the thesis in eAge. In order to graduate the student needs to apply for graduation in SISU
The instructions for final submission and applying for evaluation and graduation are found at Into pages (see page 2)

The submission date will also be graduation date when all the other studies of the degree are completed and registered at Sisu.

Presentation and submission dates for academic year 2022-2023 are listed on page 3.

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3.
EVALUATION OF THE THESIS

The supervisor proposes and majors coordinate the examiners of the theses. The program director nominates the examiners.
Each thesis has two examiners. The supervisor is always one of the examiners.

The submitted thesis is given to the examiners for the evaluation.
The examiners evaluate only the finished material submitted by submission date.

The examiners prepare together a written evaluation and propose the grade to be coordinated by the majors.
The Programme committee confirms the grades.

The dates of the written evaluation are listed on page 3.

4.
FEEDBACK

There is no public event for the evaluation of the thesis.
The supervisor will organize a possibility for a feedback session for the graduates.
The feedback session is optional for students.

5.
GUIDELINES FOR THE MASTER'S THESES:

Completing your master's thesis - Master's programme in Architecture, Landscape Architecture and Interior Architecture - Into (aalto.fi)
Opinnäytteen tekeminen - Arkkitehtuurin, maisema-arkkitehtuurin ja sisustusarkkitehtuurin maisteriohjelma - Into (aalto.fi)

Master's thesis presentation + submission + graduation dates 2022-2023

Based on vice dean's decision 30.6.2022

PRESENTATION OF THESES Majors organize, coordinate and propose examiners for each thesis			SUBMISSION DATE FOR FINISHED THESES Student must apply for evaluation / graduation	EVALUATION / GRADES Grades proposed by examiners and confirmed by Programme Committee		DEAN'S DECISION FOR GRADUATION
DATES FOR AUTUMN PERIOD 2022:						
November 2022:						
Submission **for presentation**	**Mandatory** **presentation**		**Submission** **of final thesis**	**Evaluation/** **Grades**	**Confirmed** **grades by PC**	
31.10.	**7.11.2022**	Architecture	**21.11.2022**	**8.12.2022**	**15.12.2022**	16.12.2022
31.10.	**7.11.2022**	Interior architecture				
17.10.	**25.10.2022**	Landscape architecture				
December 2022:						
5.12.	**12.12.2022**	Architecture	**30.12.2022**	**19.1.2023**	**26.1.2023**	27.1.2023
5.12.	**12.12.2022**	Interior architecture				
22.11.	**30.11.2022**	Landscape architecture				
DATES FOR SPRING PERIOD 2023:						
May 2023						
3.5.	**8.5.2023**	Architecture	**29.5.2023**	**9.6.2023**	**15.6.2023**	16.6.2023
3.5.	**8.5.2023**	Interior architecture				
19.4.	**27.4.2023**	Landscape architecture				
June 2023						
12.6.	**19.6.2023**	Architecture	**31.7.2023**	**17.8.2023**	**24.8.2023**	25.8.2023
12.6.	**19.6.2023**	Interior architecture				
5.6.	**13.6.2023**	Landscape architecture				

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