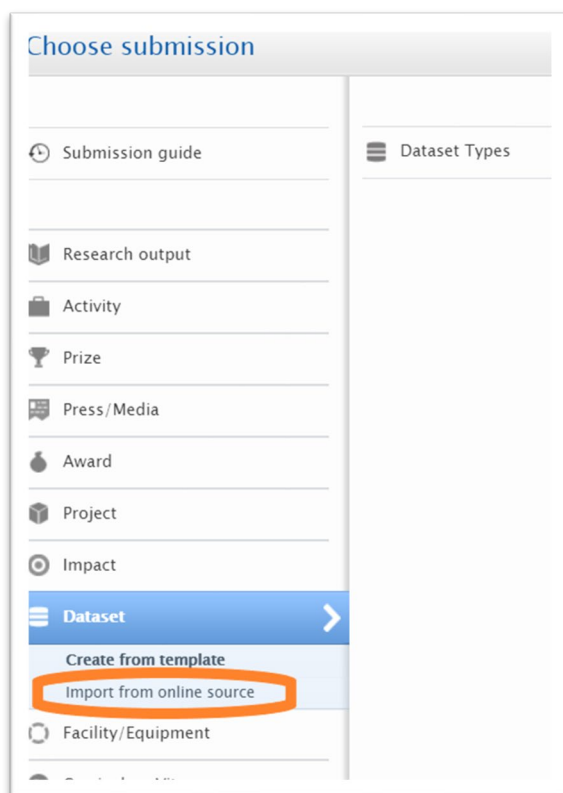


# How to import metadata of the datasets to ACRIS

You can search for and import metadata of your datasets from specific repositories to ACRIS.

1. Log in to ACRIS at <https://acris.aalto.fi/> and Click the green “add new” button on the right hand side of the screen and then select dataset and import from online source from the left hand list.



2. Search data using DOI (Note! Only Data Monitor's DOI-search functions now, title or query searches have a bug so they will bring html tags to the imported dataset's text fields). Click Import-button to edit the record. You can also check the original record in the repository by clicking **Source data**.

**Data Monitor**

Import from Data Monitor

Query

Title

Author name(s)  DOI  Publication Year From  → To

1 result ▼

**Dataset for Quaternary Complex Hadamard Matrices of Order 18**  
Patric R J; Paavola Östergård, 2020 DOI.  
Source: Zenodo.

[Source data](#)

3. Click import and review at the appearing pop-up window

**Data Monitor**

**Dataset for Quaternary Complex Hadamard Matrices of Order 18**  
Patric R J; Paavola Östergård, 2020 DOI.  
Source: Zenodo.

Language  
Select original language of the contribution \*  
English ▼

Author match

People in Data Monitor	Author and affiliations in Pure
1 Östergård, Patric R J; Paavola	<b>Patric Östergård</b> Information Theory Department of Communications and Networking - Professor Person: Professors, tenure track (Staff) <b>Department of Communications and Networking</b> School of Electrical Engineering Organisational unit: Department <b>Information Theory</b> Department of Communications and Networking Organisational unit: Research group

4. Check and add the missing information. Some information e.g. title are automatically imported. Check the names and affiliations are right. Managing organization unit should be department not e.g. your research group (if you are student, you can leave e.g. ELEC Common affiliation).

**People** ⓘ

People \*

**Patric R J; Paavola Östergård** (Patric Östergård), Contributor Edit -

Internal person

**Department of Communications and Networking** -

Organisational unit: Department

**Information Theory** -

Organisational unit: Research group

[Add person...](#) [Add organisational unit...](#)

**Dataset managed by** ⓘ

Managing organisational unit \*

**Department of Communications and Networking**

Organisational unit: Department

[Change organisation](#)

4. Add also the following optional fields which will increase the visibility and findability of your dataset:

- Contact person
- Keywords: FIELD OF SCIENCE, STATISTICS FINLAND BY DEPARTMENTS
- Relations to publications which might be in ACRIS.

5. Add relations to other contents in ACRIS, e.g. publications related to the dataset. Save the record with "For validation"-status. ACRIS-validators will validate your contribution.

**Relations to other content** ⓘ

Projects

Facilities/Equipment

Research outputs

Activities

Press/Media

Impacts

Datasets

Prizes

**Visibility** ⓘ

☐ Public - No restriction ▼

Status: **For validation** ▼ [Save](#)

