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Guidelines for granting the title of docent at Aalto School of Science

At the School of Science, a docent must meet the following requirements:

1. In addition to a doctoral degree: independently conducted high-quality research, which in terms of the quantity and quality of publications meets the requirements for a second good doctoral dissertation. The relevant publications should be published in major international scientific forums.
2. Good teaching competence.
3. Demonstrated activity in the scientific community.

Experience of academic or research leadership, as well as relevant industrial or societal leadership are considered additional qualifications.

The prospective candidate for a docentship must have a clear connection to at least one of the departments of Aalto SCI. There have to be solid grounds for the need of collaboration in research and/or teaching and explicit benefits for the department(s). The Head of the department hosting the docentship is responsible for the evaluation of the relevance of the collaboration and the benefits.

How to apply for the title of docent at the School of Science:

1. Consult the responsible Head of Department before submitting an application.
2. The application must include an explicit description of previous and existing collaboration, together with concrete plans for future cooperation in research and/or teaching with the relevant department(s). Include in the application also your CV, list of publications and teaching portfolio. Address the application to the Dean of Aalto School of Science.
3. Send the application first to the responsible Head of Department for approval.
4. After the approval from the Head of Department, submit the application to the School's HR Specialist via email in pdf-form.

Procedure of granting the title of docent at the School of Science:

1. The Head of Department of the hosting department will confirm to the Dean the suitability of the application and propose a minimum of two external experts to assess the competence of the candidate for the title of docent.
2. The Dean appoints the external experts.
3. Typically, the candidate is invited to give a public teaching demonstration. A departmental committee assesses the candidate's teaching competence.
4. After the receipt of the expert statements and the teaching statement, the Dean hears the tenure track committee of the school.
5. The Dean decides on granting of the title of docent.