

TEAMWORK
First-Aid Kit

TEAM AGREEMENT

1

COMMUNICATION & INTERACTION

How are you going to ensure good flow of information?

-

What are your communication & interaction key principles?



2

PERFORMANCE & DELIVERY

How are you going to ensure that your team is performing well & delivering what is agreed & requested?

-

What are your principles for meeting deadlines & keeping your promises?



3

DECISION MAKING

How are you going to make decisions?

-

How will you ensure that each of you are aware of & committed to mutual decisions & agreements?



4

CONFLICT RESOLUTION

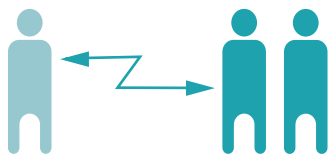
*What will you do when
a conflict emerges?*

•

*How are you going to resolve
conflicts?*

•

*How can you solve the situations
even before they become
conflictual?*



5

SUPPORT & HELP

*How will you help & support
each other?*

•

*How help & support is requested
within the team?*

•

*How will you support other teams
if requested?*



6

LEARNING & IMPROVEMENTS

*How will you support collective
& individual learning in a team?*

•

*How will you evaluate your
team practices & performance?*

•

*How will you make necessary
changes in your team practices?*

•

*How will you evaluate the appro-
priateness of these principles?*

7

POSITIVITY & FUN

*How will you ensure that
the team atmosphere remains
good throughout the course?*



8

RESPECT & APPRECIATION

*How will you ensure that
all team members feel
that they are respected
& appreciated within the team?*



9

OPTIONAL ISSUES

*The team can decide
possible additional principles
to be agreed on.*

