

Data Protection Notice for the Registered

This data protection notice provides the registered with the information stipulated by the EU's General Data Protection Regulation (articles 13 and 14) (henceforth referred to as GDPR).

Name of Register:	<i>Aalto Space User Register</i>
Date:	24.05.2018
Data controller, contact person and person responsible of register	<p>Aalto University Foundation sr. Postal address: PL 11000, 00076 AALTO Visiting address: Otakaari 24, 02150 Espoo Telephone exchange: 09 47001</p> <p>Contact person and person responsible of register Aalto Space Solution Owner aaltospace@aalto.fi</p>
Data protection officer and contact details	<p>Jari Söderström acts as the data protection officer of Aalto University. Postal address: PL 11000, 00076 AALTO Visiting address: Otakaari 24, 02150 Espoo Telephone exchange: 09 47001 Email: tietosuojaavastaava@aalto.fi</p>
Purpose of the register and legal basis for processing personal data	<p>Aalto Space is a service that advances the use of the Aalto campus and its spaces by ensuring that all users of the campus are provided with seamless and safe reservation and use of spaces and services. Aalto Space also offers versatile navigation and emergency communication functionalities.</p> <p>While offering the aforementioned service, the number of active and registered users is tracked for research purposes. If any abuse of the service becomes apparent, contact details can be retrieved for the user suspected of this abuse in order to contact them and for possible further action.</p> <p>To ensure safety in using the register, Aalto is committed to complying with the requirements of data protection legislation when processing personal data.</p> <p>Data is processed on the basis of the user's consent.</p>

A: Personal data is collected directly from the registered	Yes
B: Personal data is collected elsewhere than the registered	No
Data content of the register (description of the groups and personal data groups of the registered)	<p>The following necessary personal data is processed in the register:</p> <ul style="list-style-type: none"> - user's phone number, - time when application was last used, - time when use began, - time when last seen on an iOS and/or Android device, - number of times used on an iOS and/or Android device, - used iOS and/or Android device.
Recipients and recipient groups of personal data (=disclosures)	Data is only processed by Aalto University employees or persons commissioned and acting on behalf of Aalto who have the right to process personal data. Such persons are a development partner or an analyst, for example.
Transfers of data to third countries	<p>The data protection policy of the university is to practice particular diligence if personal data is transferred to countries outside of the EU or the European Economic Area (EEA) that do not offer data protection that meets GDPR requirements. The transfer of personal data outside of the EU and EEA is executed according to GDPR requirements.</p> <p>Technically, Intercom service acts as the user register, utilizing the Amazon Web Services cloud platform (see https://www.intercom.com/security).</p>
Storage period / defining criteria of personal data	<p>Personal data is stored as active for 6 months from registration or from the last instance of use. Should the user so request, data related to the user is permanently deleted within 30 days from receiving the request.</p> <p>For the deletion of the data, the user must send an email to the address aaltospace@aalto.fi with the title "Aalto Space user register data" (or in Finnish "Aalto Space -käyttäjärekisteritiedot").</p> <p>In the email, the user must inform of the request for deletion and provide the phone number associated with the user data. If necessary, Aalto University has the right to check the authenticity of the phone number by contacting the given phone number.</p>

Rights of the registered

A registered user has the right to verify their data. The verification request must be addressed to the email address aaltospace@aalto.fi with the title "Aalto Space user register data" (or in Finnish "Aalto Space -käyttäjärekisteri").

A registered user has the right to demand the correction of incorrect information in the register. The registered user can demand the correction of data by contacting Aalto similarly as with a verification request.

A registered user has the right to bring the legality of the university's operations in relation to data protection for review by the Office of the Data Protection Ombudsman (tietosuoja@om.fi).