Instructions for presenters

Name of the event: ALD Finland – November Networking
Date of the event: 20.11.2026, at 9.30-16.00
Address of the venue is: Aalto University, Design Factory (Room: Stage), Puumiehenkuja 5A, 02150, Espoo, Map link
Program will be available at: ALD Finland – November Networking | Aalto University

General instructions on public transport, and paid parking possibilities are available at:
Campus maps, public transport and paid parking instructions

Event Description

ALD Finland – November Networking event brings together Finland's ALD community for research, development, and collaboration. The event is jointly organised by Aalto University and the University of Helsinki. This networking event will feature high-level introductions from research groups, a poster session for emerging research, and short talks from companies contributing to the field. Poster presenters are also encouraged to an optional short pitch talk (2 minutes).

We need your help: The room needs to be self-organized during the day to the auditory mode (with seats) and poster mode (with seats set aside). Everyone is welcome to volunteer to help to make the transitions fluent.

Research group introduction, ~10 min

Make a presentation and either:
(i) send it to chem-res-event@aalto.fi via email latest on Wednesday 18.11.2026 by 13.00 (pdf preferred). Name the file as: Family Name_Group name_RG
(ii) prepare to present from your own computer. If you wish to use this option, please also inform the organisers about it, chem-res-event@aalto.fi. If you present from your own computer, the computer needs to be tested in the morning/break.

Note that the 10 min time reserved for the presentation also contains the time to transition from one presentation to the next talk. So the length of the actual presentation may be close to 9 min.

Check your session from the programme. Arrive ~15 min before your session starts, introduce yourself to the session chair, and sit preferably in the front row. If your presentation contains video, audio or animations, make sure to check them in the morning/break in advance.

Company presentation, ~5 min

Make a presentation and either (i) send it to chem-res-event@aalto.fi via email latest on Wednesday 18.11.2026 (pdf preferred) or (ii) prepare to present from your own computer. If you wish to use this option, please also inform the organisers about it, chem-res-event@aalto.fi. If you present from your own computer, the computer needs to be tested in the morning/break.

Note that the 5 min time reserved for the presentation also contains the time to transition from one presentation to the next talk, so the length of the actual presentation may be closer to 4 min. If you use your own computer, set up and remove the computer by yourself.

Check your session from the programme. Arrive ~15 min before your session starts, introduce yourself to the session chair, and sit preferably in the front row. If your presentation contains video, audio or animations, make sure to check them in the morning/break in advance.

Each company with a presentation can bring one roll-up to the event.

Poster pitch, ~2 min

The pitch slide

- We will make a poster pitch slideset with strictly one slide per person.
- The slideset will be made with Google Slides. We have shared editing rights to it individually to the email address provided at the registration (you may need to use a gmail address to access the slides).
- Your slide is identified by your poster number, pre-entered in the slideset by the organizers. Please add all other contents to it yourself.
- Note that all other presenters will see your content also. Be careful not to modify the pitch slides by other researchers.
- We have provided a “sandbox file” to play with, which you can edit first if you are unsure how the editing works. (Do not save any contents here that may not be destroyed by others.) Note: the sandbox file contents will not be used at the event.
- The link you receive is meant to be personal and to not be shared further.
- Deadline for the pitch slide: Tuesday 17.11.2026 at 13:00 (after that, general editing will close).

After the event is over (20.11.2026, 16:00), we will delete the presentation. If you want to save your slide, make a copy of it for yourself before this time.

Presenting the pitch

- When we will have the poster pitches, all presenters should line up next to the stage, in the right order.

- The 2 min time contains both your pitch and the transition to the next talk, so you can plan for about 1 min 45 s of actual pitch time.
- We plan to automatically change the slide to the next one after 2 min.

Poster presentations

Bring your poster printed e.g. in A0 size. Hang it on the numbered poster board corresponding to your poster number. Posters will be attached with magnets.

You can hang the posters from 9:00 on in the morning of November 20, 2026.

Please take down your poster at the end of the event, at 16:00. Posters which will not be collected by the owners on time will be removed by the organizers and discarded as waste.

Testing your presentation in advance

If you want to check and test that your presentation works (a slide/slideset the organizers already have, or your own computer), you can come to the presentation computer and do a technical check from 9:00 on in the morning of the event of 20.11.2026. You can also use the lunch break and coffee break for testing.