

# IT Services for Students

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[aalto.fi/it-for-students](https://aalto.fi/it-for-students)

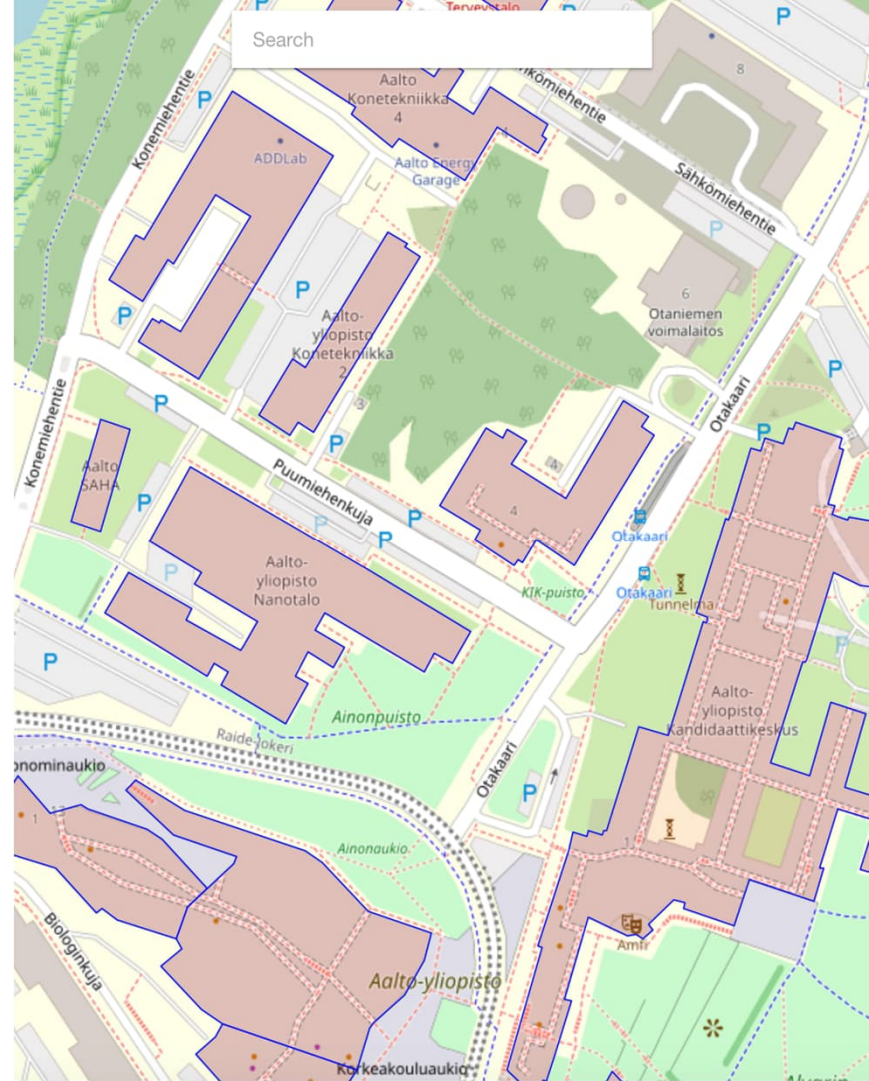
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Aalto-yliopisto  
Aalto-universitetet  
Aalto University



# How to navigate on campus?

- › Get to know the campus, take the Virtual Tour
- › Bitwards Mobile ID is your access pass for moving around the campus
- › Aalto Space mobile application: for booking conference and group work facilities and help in navigating the campus



# How to stay safe and secure?

- › Student's information security and data protection training covers things that every student should know about information security and data protection
- › Multifactor Authentication (MFA) adds an additional layer of security to your user account. A password is simply not enough nowadays.
- › Aalto VPN creates a secure connection to the Aalto network and gives you access to Aalto's network drives.
- › Install it on your own device!





# Where to save your files?

› [Microsoft OneDrive](#) – to store and share data

› [Aalto Home](#) – to store big/heavy data

› [Microsoft Teams/Sharepoint](#) – for team project and meeting work

**Note:** After your Aalto user ID **deactivates**, your personal files and emails will be **deleted**. Ensure you have **backups** for important files.

**REMEMBER TO ENROLL** as an attending or non-attending student in order to ensure the validity of your Aalto user ID.



# How to print?

- › Log in to the **multifunction devices** with either your Aalto username/password combination or with an access token. Bitwards Mobile ID does not work for authentication with the multifunction devices.
- › Do you want an **access token** for printing? Collect it from Väre or Otakaari 1 lobby services. [Access token registration and activation for students](#)
- › Print on **both sides of the paper and in black and white** whenever you can. Avoid unnecessary printing.
- › For instructions see: [uniprint.fi/en/](https://uniprint.fi/en/)



# Who to contact?

## Service desk

- › First point of contact for all issues
- › Options for contacting Service Desk
  - › Create a service request at [servicedesk.aalto.fi](https://servicedesk.aalto.fi)
  - › [Visit the Service Desk](#) during service hours at Kandi or Väre
  - › Ask for assistance through chat
  - › Call +358 50 513 2000 during phone service hours

