

# Choose "Add content" and "Research output"

The screenshot shows the ACRIS - Aalto Research Information system interface. At the top, there is a navigation bar with the Pure logo, the text 'Pure ACRIS - Aalto Research Information', a search bar, and a blue button labeled '+ Add content' with a red box around it. The number '1.' is to the right of this button. Below the navigation bar, the browser address bar shows the URL <https://acris.aalto.fi/admin/submission.xhtml> and a 80% progress indicator. The main content area is titled 'Choose submission' and contains a 'Submission guide' sidebar on the left with several options: 'Research output' (highlighted with a red box), 'Activity', 'Prize', 'Press/Media', 'Award', 'Project', 'Impact', and 'Dataset'. The number '2.' is to the left of this sidebar. The main content area displays a grid of submission types with descriptions and icons. The first row contains 'Chapter' (Chapter in Book/Report/...), 'Conference article in pro...' (Chapter in Book/Report/...), and 'Article' (Contribution to jour...). The second row contains 'Poster' (Contribution to conference), 'Conference article' (Contribution to journal), and 'Review Article' (Contribution to jour...). Each card has a right-pointing arrow indicating more details are available.

1.

Pure 5.31.3 - Choose submission — Mozilla Firefox

Choose submission

Submission guide

2.

Research output

Activity

Prize

Press/Media

Award

Project

Impact

Dataset

Chapter Chapter in Book/Report/... Chapter or part of a book, report or anthology/ collected work.

Conference article in pro... Chapter in Book/Report/... Article that has been presented at a conference.

Article Contribution to jour... A presentation of new research with other scientists as primary audience.

Poster Contribution to conference A poster is a presentation of a work at a conference. Often with a dominating visual aspect, allowing a...

Conference article Contribution to journal An article that has been presented at a conference and published in a journal

Review Article Contribution to jour... An article that reviews previous research on a topic and provides a summarisation of the...

**From output types, choose "Chapter in Book/Report/Conference proceedings" and then "Conference article in proceedings" or "Chapter"**

Choose submission

The image shows a user interface for choosing a submission type. On the left, a sidebar lists various types of outputs: Submission guide, Research output (highlighted with a red box and labeled 1.), Create from template, Import from online source, Import from file, Activity, Prize, Press/Media, Award, and Project. The 'Research output' section is expanded, showing: Chapter in Book/Report/Conference proceeding (highlighted with a red box and labeled 2.), Book/Report, Working paper, Contribution to conference, Artistic and non-textual form, Thesis, Patent, and Other contribution. The 'Chapter in Book/Report/Conference proceeding' section is further expanded, showing: Chapter (highlighted with a red box), Entry for encyclopedia / dictionary, Conference article in proceedings (highlighted with a red box), Foreword / postscript, and Other chapter contribution.

1. **Research output**

2. **Chapter**

Choose submission

- Submission guide
- Research output**
  - Create from template
  - Import from online source
  - Import from file
  - Activity
  - Prize
  - Press/Media
  - Award
  - Project
- Contribution to journal
- Chapter in Book/Report/Conference proceeding**
  - Chapter**
  - Entry for encyclopedia / dictionary
  - Conference article in proceedings**
  - Foreword / postscript
  - Other chapter contribution
- Book/Report
- Working paper
- Contribution to conference
- Artistic and non-textual form
- Thesis
- Patent
- Other contribution

# Choose the publication type of the conference article, e.g., scientific peer-reviewed article (A4 in the MinEdu classification)



The screenshot shows a web-based editor for managing research output. The URL in the address bar is [https://acris.aalto.fi/admin/editor/dk/atira/pure/api/shared/model/base\\_uk/researchoutput/editor/contributiontobookanthologyeditor.xhtml](https://acris.aalto.fi/admin/editor/dk/atira/pure/api/shared/model/base_uk/researchoutput/editor/contributiontobookanthologyeditor.xhtml). The page title is "Research output: Scientific – peer-review > Conference contribution". On the left, a sidebar menu includes "EDIT", "Metadata" (which is selected and highlighted in blue), "Metrics", "Translation", "OVERVIEW", "Relations", and "Display". The main content area is titled "Type" and contains the following fields:

- Publication category \***:  Scientific  Professional
- Peer-reviewed \***:  Peer-reviewed  Not peer-reviewed
- Ministry of Education publication type**: A dropdown menu showing "A Peer-reviewed scientific articles > A4 Article in a conference publication".

A red box highlights the "Type" section, and another red box highlights the "Change template" button in the top right corner of the editor interface.

Note: you can change the template, for example, to a chapter from the top right

# Add publication status and information

Publication state 

Publication statuses and dates 

Published  Year  Month  Day  Add publication status and date...

Publication information 

Original language  English 

Title of the contribution in original language 

Subtitle of the contribution in original language

Abstract 

Pages (from-to)  Number of pages 

Article number 

## Note:

- Mandatory fields are marked with a red asterisk \*
- If a publication status other than **Published** is chosen, please remember to update the status when the output is published
- Round flags close to the fields indicate the language in which the field should be filled in

# Add authors and affiliations

Authors and affiliations 

Authors \*

 **Riitta Hari**, Author  
Internal person

 **Department of Neuroscience and Biomedical Engineering**  
Organisational unit: Department

**Add person...** **Add organisational unit...** **Add group author...**

Research output managed by 

Managing organisational unit \*

 **Department of Neuroscience and Biomedical Engineering**  
Organisational unit: Department

**Change organisational unit...**

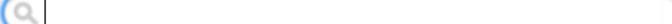


## Note:

- Link to co-authors or create new external persons by using the **Add person** function. All authors previously created in the system will be listed in **Search**
- Create new external authors if necessary
- When reporting publications for the current year, use the current organizational unit linked to persons
- The **Managing organizational unit** refers to the instance of editors handling this output in ACRIS and does not affect statistics

Search and add Person – or create External Person 

**Search** **Create external person**



<b>Gleerean, Enrico</b> Department of Neuroscience and Biomedical Engineering Doctoral students (Staff)
<b>Jääskeläinen, Iiro</b> Department of Neuroscience and Biomedical Engineering Postdoctoral researchers (Staff)
<b>Lahnakoski, Juha</b> Department of Neuroscience and Biomedical Engineering – Former employee Postdoctoral researchers (Staff)

# Add publication and series information

## Host publication

Title of the host publication in original language \*

Subtitle of the host publication in original language

Publisher

[Add publisher...](#)

Volume

Edition

Place of publication

ISBN (Print)

ISBN (Electronic)

Editors of the host publication

[Add editor...](#)

## Series information

Series

[Add publication series...](#)

## Note:

- Mandatory fields are marked with a red asterisk \*
- Remember to add ISBN or ISSN number

# Upload an accepted manuscript for open access

## Electronic version(s), and related files and links

Electronic version(s) of this work  
[Add electronic version \(file, DOI, or link\)...](#)

Other links  
[Add other link...](#)

Other files  
[Add other file...](#)

1.



2.

Upload an electronic version

Upload an electronic (full-text) version of this work (e.g. the author's accepted manuscript)

File \*

Drag file or [browse](#) your computer.

File title

Document version

Accepted author manuscript   
Peer reviewed version

Public access to file \* [?](#)

Closed   
Open

License to document

Select license...

Visible on portal date

No value

[Cancel](#) [Create](#)

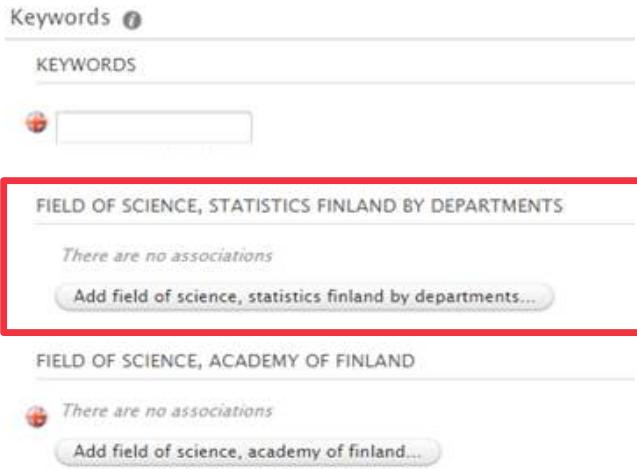
3.

4.

5.

- Upload your accepted manuscript\* here (3), if your article is not published open access
- Indicate the version (4)
- Set public access to closed (5)
- Support staff will verify publisher's policy and set an embargo if required

# Field of Science and other classifications



The screenshot shows a submission form with two main sections for field of science classification:

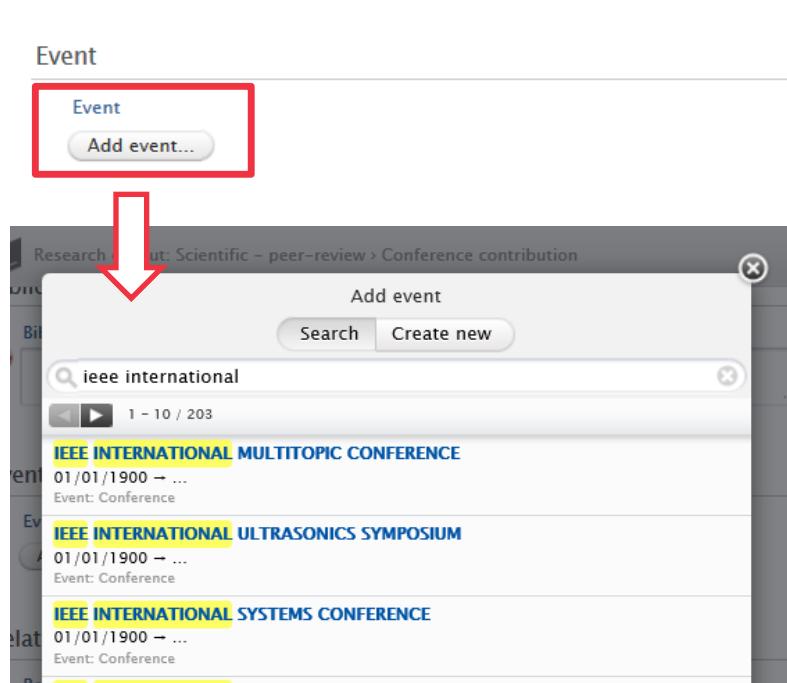
- FIELD OF SCIENCE, STATISTICS FINLAND BY DEPARTMENTS**  
There are no associations  
[Add field of science, statistics finland by departments...](#)
- FIELD OF SCIENCE, ACADEMY OF FINLAND**  
There are no associations  
[Add field of science, academy of finland...](#)

1.

Note:

- The **Field of Science, Statistics Finland** field (1) is required by the Ministry of Education and Culture.
- Adding additional keywords to your submission is not mandatory, but enhances the metadata quality and thus improves the searchability of your output.

# Select a conference from the list or add a new Event (= conference)



The screenshot shows a software interface for managing events. At the top, there is a navigation bar with the text 'Event' and a red box highlighting the 'Event' button. Below this is a search bar with the text 'ieee international' and a red arrow pointing down to the search results list. The results list displays three conference entries, each with a yellow background and blue text. The first entry is 'IEEE INTERNATIONAL MULTITOPIC CONFERENCE' with the date '01/01/1900'. The second is 'IEEE INTERNATIONAL ULTRASONICS SYMPOSIUM' with the date '01/01/1900'. The third is 'IEEE INTERNATIONAL SYSTEMS CONFERENCE' with the date '01/01/1900'. Each entry includes the text 'Event: Conference' below the date.

Event Name	Date	Event Type
IEEE INTERNATIONAL MULTITOPIC CONFERENCE	01/01/1900	Event: Conference
IEEE INTERNATIONAL ULTRASONICS SYMPOSIUM	01/01/1900	Event: Conference
IEEE INTERNATIONAL SYSTEMS CONFERENCE	01/01/1900	Event: Conference

## Note:

- All conferences previously created in the system will be listed in **Search**
- Link to a conference or create a new event using the **Create new** function
- Mandatory fields are marked with a red asterisk \*

# Relations

Bibliographical note ?

Bibliographical note



Relations ?

Research Output



Activities



Clippings



Equipment



Projects



Datasets



## Note:

- The **Relations** section enables linking the submission to other existing content of ACRIS
- Link the infrastructure you have used under **Equipment**, and the project the publication belongs to under **Projects**.

# Choose one of the visibility options and a registration status

Visibility 

Public – No restriction 

Public – No restriction

Campus – Restricted to specific IP range

Backend – Restricted to Pure users

Confidential – Restricted to associated users and editors

Where the content can be seen.

**Publicly available**  
– e.g. website/portal

**Campus (IP)**  
– from allowed IP-addresses

**Restricted to Pure-users**  
– Only visible when logged in to Pure.

External publication ids

Additional source ids

Add additional source...

PURE REGISTRATION STATUS

Entry in progress

For validation 

Status: For validation 

Save

## Note: Status

- **Entry in progress** saves the submission if you wish to send it for validation later
- **For validation** dispatches the submission to the support staff to be validated as official content in ACRIS
- Remember to press the blue **Save** button