

TEAMWORK
First-Aid Kit

TEAM AGREEMENT

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1

COMMUNICATION & INTERACTION

How are you going to ensure good flow of information?

-

What are you communication & interaction key principles?



2

PERFORMANCE & DELIVERY

How are you going to ensure that your team is performing well & delivering what is agreed & requested?

-

What are your principles for meeting deadlines & keeping your promises?



3

DECISION MAKING

How are you going to make decisions?

-

How will you ensure that each of you are aware of & committed to mutual decisions & agreements?



TEAM AGREEMENT

4

CONFLICT RESOLUTION

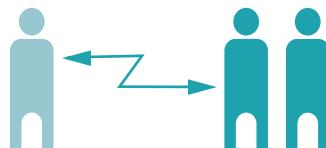
*What will you do when
a conflict emerges?*

•

*How are you going to resolve
conflicts?*

•

*How can you solve the situations
even before they become
conflictual?*



5

SUPPORT & HELP

*How will you help & support
each other?*

•

*How help & support is requested
within the team?*

•

*How will you support other teams
if requested?*



6

LEARNING & IMPROVEMENTS

*How will you support collective
& individual learning in a team?*

•

*How will you evaluate your
team practices & performance?*

•

*How will you make necessary
changes in your team practices?*

•

How will you evaluate the appropriateness of these principles?

TEAM AGREEMENT

7
**POSITIVITY
&
FUN**

*How will you ensure that
the team atmosphere remains
good throughout the course?*



8
**RESPECT
&
APPRECIATION**

*How will you ensure that
all team members feel
that they are respected
& appreciated within the team?*



9
**OPTIONAL
ISSUES**

*The team can decide
possible additional principles
to be agreed on.*

